

# Meadows Country Market

## 2<sup>nd</sup> Sunday of the Month 9am – 3pm

Dear Stallholder,

**Please take the time to read the letter and application form for the Meadows Country Market.**

### Stallholder Responsibilities:

It is mandatory to comply with the following conditions as it is essential in making the market a success:

- Public liability insurance is compulsory for all stallholders and product liability insurance is compulsory for all food stalls and other high risk products. Food stalls must also provide local council licence/registration for food production and sale or local food safety assessment certificate.
- Stallholders are not permitted to bring their dogs to the Market.
- Waste disposal is the responsibility of the stallholder. Please take your rubbish home.
- Set up is from 6:00am on the market morning. Vehicles must be off the site by 8.15am and are not allowed back until after 3pm. No children to be on site during setting up and packing up.
- All tents/gazebos, umbrellas etc. must be secured so there is no danger to others. Please do not use pegs in the asphalt. Minimum weights are 20 kg for each upright of your tent/gazebo. Wind gusts can be very strong in Meadows. All goods, shelters, racks, trestles and signs must be kept within your stall boundary and no boxes or goods are to be in front of the trestles.

**For inside stalls:** covers to go to the floor on front of stall and nothing should be stuck on the walls. If your display is large in nature (i.e. tall racks etc.) please indicate as we need to work this into our layout as to not impede on other stallholders or obstruct the view of the hall.

**There will be an inspection before opening.** Any issues will need to be resolved before you will be able to commence trading.

- Any electrical items (e.g. power cables, equipment, power board etc.) will need to be tested and tagged. This is **NOT NEGOTIABLE**. Any item not in compliance will be unable to be used.
- Stallholders to remain onsite during advertised times. If you need to leave early, due to an emergency, ask the Market organisers to assist you to leave the Market site safely. They will be in fluoro vests.
- Stalls promoting or selling party plans, religious groups, political groups, astrological readings, tattoos and raffles are not permitted. The Hall Board reserves the right to ask stallholders to remove any undesirable products e.g. smoking devices, knives, weapons etc.

Yours sincerely

Jenny

Meadows Country Market Coordinator

Tel: 0447 966 600

# Meadows Country Market

## APPLICATION FOR A STALL

Name: \_\_\_\_\_

Email \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Postal Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Website/Facebook Page: (for us to promote on our social media): \_\_\_\_\_

Detailed description of products for sale: (any items not listed here will not be allowed for sale unless prior approval is granted. The committee reserves the right to decline further products being added)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>SITE TYPE</u>	<u>SITE SIZE</u>	<u>No of Sites Required</u>	<u>COST PER SITE</u>	<u>TOTAL</u>
Inside	One 6ft (1.8m) trestle table		\$10	
Outside	One 3m x 3m space		\$15	
Power	2 x 10amp maximum	YES/NO	\$20	
Marquee Hire	3m x 3m Marquee	YES/NO	\$20	
Table Hire (Outside)	One 6ft (1.8m) trestle table		\$10	
Insurance (Public Liability Insurance only)	It is highly recommended you have your own but we do have the ability to cover your insurance if absolutely necessary. This is at the committees discretion and subject to our approval		\$20	
			<b>GRAND TOTAL</b>	

Does your shelter have pegs or weights? (Please circle whichever is appropriate).

**Fees are collected during the market – please have the correct change.**

The Hall Board reserves the right to ask a stallholder to leave if they deem it appropriate.

The Mt Barker District Council owns the Meadows Memorial Hall & surrounds and has insurance, **BUT THEY DO NOT COVER STALLHOLDERS, their helpers, their products or their trading practices. We do have insurance if you need coverage but this will come at a cost and is at the discretion of the committee. PLEASE ATTACH A COPY OF YOUR CURRENT INSURANCE COVER** **Food stalls MUST have their own public and product liability & food registration number with their local council – FRN & name of local council MUST be provided.**